

NORTHAMPTON BOROUGH COUNCIL



COUNCIL

Thursday, 21 May 2020

YOU ARE SUMMONED TO ATTEND A MEETING OF NORTHAMPTON BOROUGH COUNCIL, WHICH WILL BE HELD REMOTELY at <https://www.youtube.com/user/northamptonbcTV> THURSDAY, 21 MAY 2020 AT 11:00 AM WHEN THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. ELECTION OF NEW MAYOR

Councillor Lane to propose and Councillor Nunn to second: “That Councillor Brian W Sargeant be elected Mayor of the Borough of Northampton for the ensuing year.”

After election, the Mayor will make the declaration of acceptance of office.

The Mayor’s Mayoress (Ray Sargeant-Kelly) will be invested with her chain of office.

The Mayor will thank the Council for his election.

2. VOTE OF THANKS TO THE OUTGOING MAYOR

Councillor Marriott to propose and Councillor Stone to second:

“That the thanks of the Council be given to Councillor Nazim Choudary and Maroof Iftikhar for the able and courteous manner in which they have discharged their duties as Mayor and Mayoress during their time in office”.

3. ELECTION OF DEPUTY MAYOR

Councillor Stone to propose and Councillor Patel to second: “That Councillor Rufia Ashraf be appointed to the Office of Deputy Mayor.”

After appointment the Deputy Mayor will make her declaration of acceptance of office.

The Deputy Mayor's Consort (Abu Ashraf) will be invested with his badge of office.

4. DECLARATIONS OF INTEREST

5. APOLOGIES

6. LEADER AND DEPUTY LEADER OF THE CONSERVATIVE GROUP

Councillor Lane to announce:

“That Councillor Nunn be appointed Leader of the Conservative Group and Councillor Larratt be appointed Deputy Leader of the Conservative Group”.

7. LEADER AND DEPUTY LEADER OF THE LABOUR GROUP

Councillor Smith to announce:

“That Councillor Stone be appointed Leader of the Labour Group and Councillor Birch be appointed Deputy Leader of the Labour Group”.

8. LEADER AND DEPUTY LEADER OF THE LIBERAL DEMOCRAT GROUP

Councillor B Markham to announce:

“That Councillor Beardsworth be appointed Leader of the Liberal Democrat Group and Councillor Meredith be appointed Deputy Leader of the Liberal Democrat Group”

9. COUNCIL MEETINGS

The Mayor to propose: “That the meetings of the Council takes place 15 June 2020, 20 July 2020, 14 September 2020, 2 November 2020, 18 January 2021, 22 February 2021 and 8 March 2021

10. COMMITTEE PROPORTIONALITY

(Copy herewith)

11. CABINET

The Leader of the Council to announce the appointment of Deputy Leader and Cabinet Members for 2020/2021.

12. APPOINTMENT TO COMMITTEES

(Copy herewith.)

13. APPOINTMENT TO OUTSIDE BODIES

(Copy herewith.)

14. CONSULTATION APPOINTMENTS

Civic Matters (Chief Executive)

The Mayor, The Deputy Mayor, the Immediate Past Mayor, the Leader and Councillor McCutcheon.

Community Enabling Fund Advisory Panel (Chief Executive)

Councillors Kilbride (Chair) and Walker, Eldred, Birch and Duffy

Constitution Review Working Party (Borough Secretary)

Councillors Larratt (Chair) and Councillors Oldham, Birch, Russell and Beardsworth

Markets Advisory Panel

Councillors Larratt, Kilbride and Birch

Discretionary Housing Payments Review Panel

Councillor Eldred and Hibbert

Councillor Ashraf

Councillor Davenport

Councillor Beardsworth

George Candler – Chief Executive
The Guildhall
Northampton

Public Participation

1. Comments and Petitions

- 1.1 A member of the public (or an accredited representative of a business ratepayer of the Borough) may make a comment or present a petition on any matter in relation to which the Council has powers. A comment or presentation of a petition shall be for no more than three minutes. No notice of the nature of the comment to be made or of the petition is required except for the need to register to speak by 12 noon on the day of the meeting.

(Public comments and petitions will not be taken and the Annual Council Meeting or other civic or ceremonial meetings.)

NOTES

- i. *Comments may be on one or more subjects but each person has no longer than three minutes to have their say.*
- ii. *The same person may make a comment and present a petition on different subjects. In such instances that person will have three minutes to make their comment and a separate three minutes to present a petition.*

2. Member and Public Questions

- 2.1 A member of the public (or business ratepayer of the Borough) may ask a maximum of two written questions at each meeting, each limited to a maximum of 50 words, on any matter in relation to which the Council has powers. Each question shall:
 - be submitted in writing and delivered, e-mailed to Democratic Services no later than 10.00am seven calendar days before the day of the meeting; and
 - include the name and address of the questioner and the name of the Cabinet member/Committee Chair to whom the question is put.
- 2.2 At the meeting, copies of all questions and the responses to them from the public and Members will be made available to the public and press. The Mayor may allow one supplementary question, without notice, that arises directly from the original question or response.

(Questions will not be taken at the Annual Council Meeting or at civic or ceremonial meetings or meetings called to deal with specific items of business.)

NOTES

In respect of paragraph 2.1 above, questions may be rejected on certain grounds that are set out on page 4-12 of the Council's Constitution and which may be viewed at www.northampton.gov.uk/site/scripts/download_info.php?fileID=1919 or by seeking advice using the contact details below.

3. Motions

- 3.1 A member of the public may register to speak to a motion under the 'Notices of Motion' item on the agenda. Registration to speak must be made to Democratic Services by 12 noon on the day to the meeting. Speaking to a motion is restricted to three minutes per person.

(The 'Notices of Motion' item will not be taken at the Annual Council meeting or meetings called for civic or ceremonial purposes.)

4. General

A member of the public may make a comment, present a petition, ask a question or speak to a motion at the same meeting subject to the restrictions set out above.

5. Contacts

Democratic Services: e-mail democraticservices@northampton.gov.uk

Tel 01604 837722

Fax 01604 837057

Mail Democratic Services
Northampton Borough Council
The Guildhall
St Giles Square
Northampton NN1 1DE

Appendices:
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NORTHAMPTON
BOROUGH COUNCIL

COUNCIL

21 May 2020

Agenda Status: Public

Directorate: Chief Executive's

Report Title	Committee Proportionality
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1. Purpose

1.1 This report seeks Council's approval of the number and Group proportionality of seats on each Committee.

2. Recommendations

2.1 That Council approves the number of seats on each Committee as set out in the report.

2.2 That the representation of the political groups be as set out in this report.

3. Issues and Choices

3. Report Background

3.1 The composition of the Political Groups is 25 Conservative Members, 16 Labour, 3 Liberal Democrats and 1 Independent.

3.2 The Local Government and Housing Act 1989 and its associated regulations, requires the Council, at its annual meeting, or as soon as practicable afterwards following any changes to its political makeup, to review the representation of political groups and determine the allocation of seats (i.e. proportionality).

3.3 The Local Government and Housing Act 19689 states that when carrying out calculations to apply political balance to committees, only those elected members who are members of political groups are to be counted. However, Council can determine whether it wishes to allocate a seat(s) to the member not part of a political group on such Committee as Council may determine.

- 3.4 The rights of the various political groups are specified in relevant regulations.
- 3.5 The following principles need to be applied in allocating Committee places:
 - 3.5.1 That not all seats on any Committee or Sub – Committee are allocated to the same political group
 - 3.5.2 that the majority of seats on all Committees and Sub- Committees are allocated to the political group that has a majority of the Council’s membership or as otherwise reflects the make-up of the Council;
 - 3.5.3 that subject to 3.3.1. and 3.3.2 above, the number of seats for all main Committees which are allocated to each political group bears the same proportion to the total of all the seats on the main Committees as is borne by the number of members of that group to the membership of the Council; and
 - 3.5.4 subject to 3.3.3 the numbers of seats on the individual Committees and Sub Committees allocated to each political group bears the same proportion to the number of seats of that Committee as is borne by the number of members of that group to their membership of the Council.
- 3.8 There are 70 allocated Committee places which divides as 39 Conservative, 25 Labour, 5 Liberal Democrats and 1 Independent member.

The allocation of seats between the Committees is as follows:

<u>Committee</u>	<u>Conservative</u>	<u>Labour</u>	<u>Lib Dem</u>	<u>Independent</u>	<u>Total</u>
Audit	4	3	0	0	7
O&S	8	6	1	0	15
Planning	7	5	1	0	13
Licensing	6	3	1	1	11
Appointments and Appeals	4	2	0	0	6
General Purposes	5	3	1	0	9
Standards	5	3	1	0	9
Totals	39	25	5	1	70

4. Implications (including financial implications)

4.1 Policy

4.1.1 None specifically.

4.2 Resources and Risk

4.2.1 None

4.3 Legal

4.3.1 The Council has legal obligations under the Local Government and Housing Act 1989 and its associated regulations, to review the representation of political groups and determine the allocations of seats.

4.4 Equality

4.4.1 None specifically.

4.5 Other Implications

4.5.1 None specifically.

5. Background Papers

5.1 None.

Francis Fernandes
Borough Secretary and Monitoring Officer
0300 330 7000

**Northampton Borough Council
Cabinet Member Responsibilities**

The background of the page features a large, semi-transparent watermark of the Northampton Borough Council Coat of Arms. The coat of arms is a shield with a red field, containing a golden lion passant guardant on the left and a golden lion passant guardant on the right. In the center is a castle tower. Below the shield is a scroll with the Latin motto 'CASTELLO - FORTIOR - CONCORDIA'.

**Leader of the Council
Councillor Jonathan Nunn**

Responsibilities:

Overall Strategic Direction

Partnership

Organisation

Council Standing and Profile

Health and Safety

Human Resources

Emergency Planning

Corporate Risk

Communications

SEMLEP

Local Government Re-organisation

Northampton Borough Council Cabinet Member Responsibilities

Deputy Leader of the Council and Councillor Phil Larratt

Responsibilities:

Support the Leader of the Council

Scrutiny Liaison & Follow up

Democratic Services

Legal

Major Contracts including LGSS

Joined up Working

Sports Clubs

Councillor Development

Constitution

Market Liaison

Enforcement across the Council

Flood issues

Tourism

Performance Management

Street Lighting

Rail Issues

**Northampton Borough Council
Cabinet Member Responsibilities**

**Cabinet Member for Housing & Wellbeing
Councillor Stephen Hibbert**

Responsibilities:

Housing options/solutions
Private sector housing
Housing Asset Strategy and management
Estate renewal
Sheltered Housing
Independent Living
Northampton Partnership Homes
Community Wellbeing
Delivery of appropriate affordable and mobility Housing
through the Planning Process
Homelessness



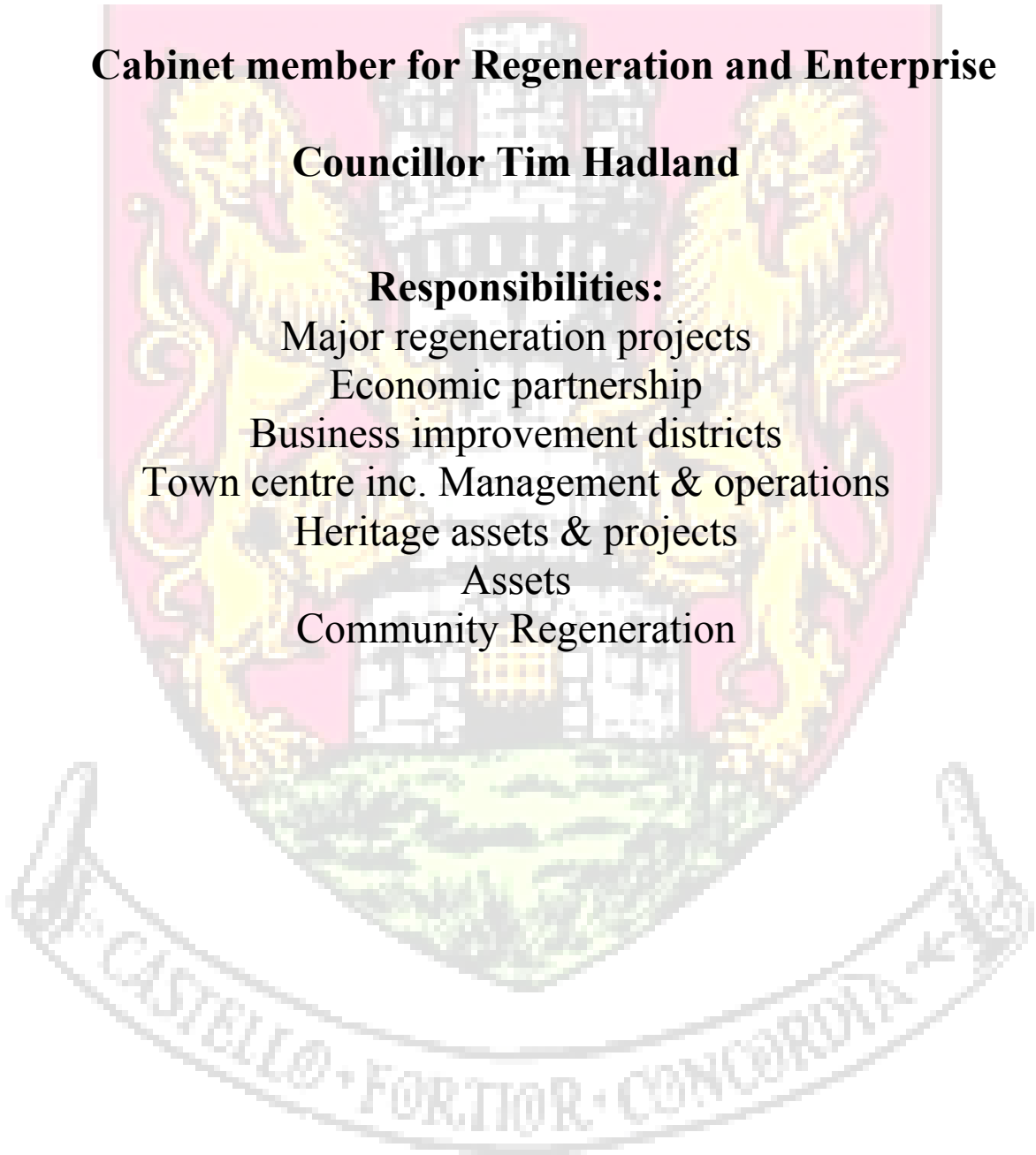
Northampton Borough Council Cabinet Member Responsibilities

Cabinet member for Regeneration and Enterprise

Councillor Tim Hadland

Responsibilities:

Major regeneration projects
Economic partnership
Business improvement districts
Town centre inc. Management & operations
Heritage assets & projects
Assets
Community Regeneration

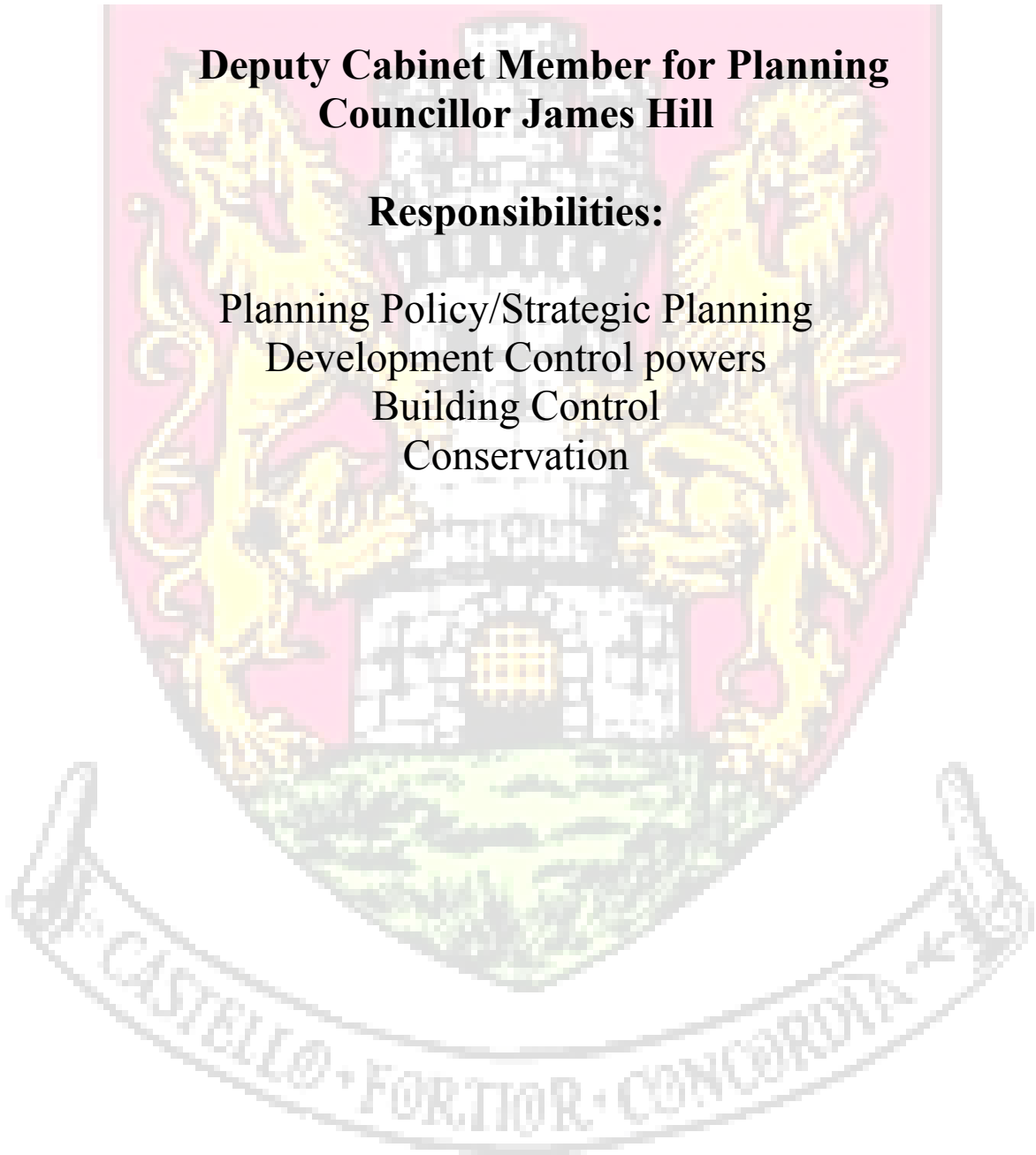


**Northampton Borough Council
Cabinet Member Responsibilities**

**Deputy Cabinet Member for Planning
Councillor James Hill**

Responsibilities:

Planning Policy/Strategic Planning
Development Control powers
Building Control
Conservation



**Northampton Borough Council
Cabinet Member Responsibilities**

**Cabinet member for the Environment
Councillor Mike Hallam**

Responsibilities:

Environmental Services
Environmental Health
Carbon Management
Cemeteries
Neighbourhood Wardens
Park Rangers
Parks & Open Spaces
Cleanliness of the Town
Trees
Licensing Policy
Environmental Services Contract Management

**Northampton Borough Council
Cabinet Member Responsibilities**

**Cabinet member for Community Engagement & Safety
Councillor Anna King**

Responsibilities:

Customer Services

Equalities

Events, Culture including Museums

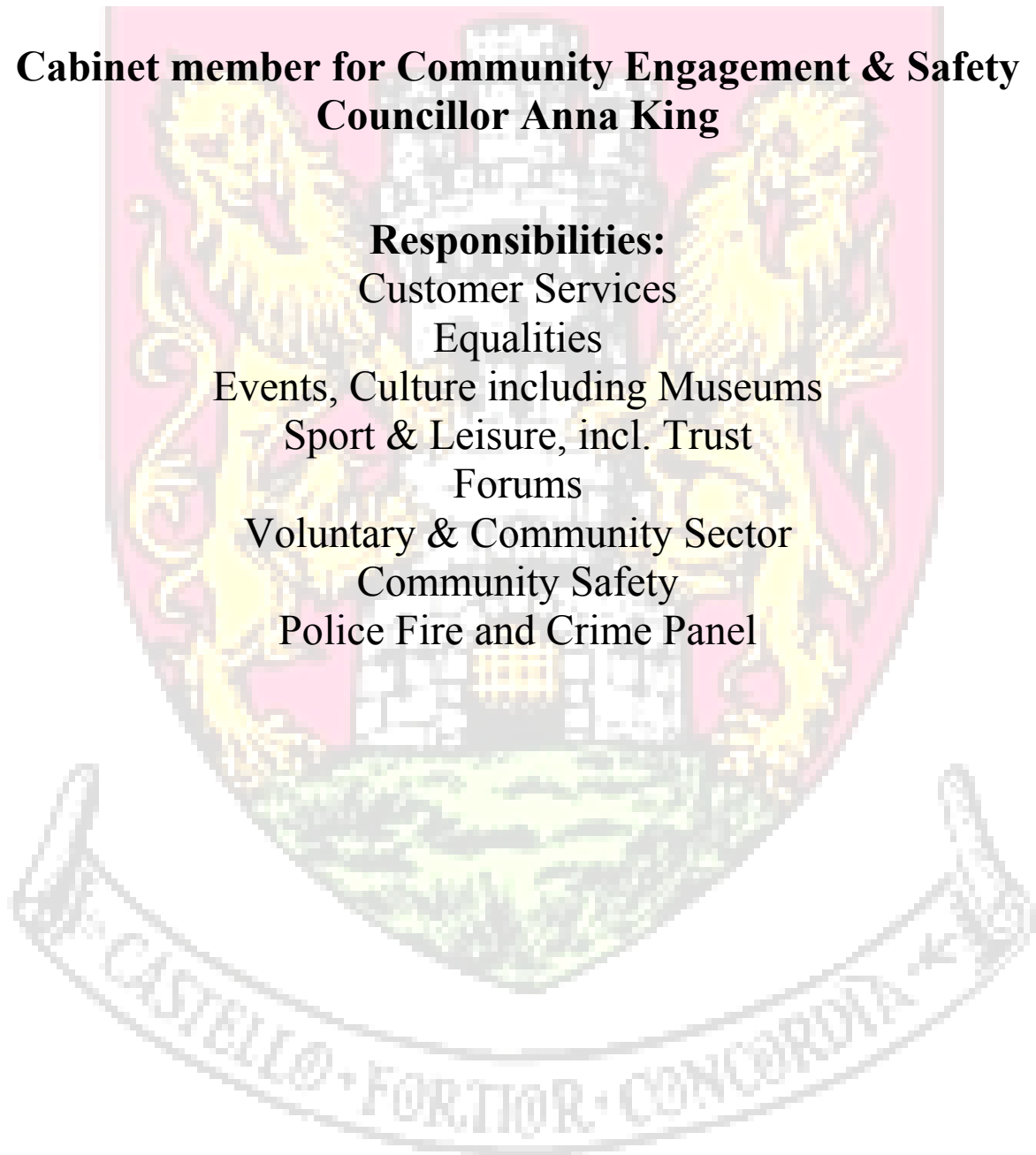
Sport & Leisure, incl. Trust

Forums

Voluntary & Community Sector

Community Safety

Police Fire and Crime Panel



Northampton Borough Council Cabinet Member Responsibilities

Cabinet member for Finance Councillor Brandon Eldred

Responsibilities:

Finance/VFM
Revenue Capital
Treasury
Revenue and benefits
Procurement
Facilities
Financial Performance
ICT



<p>Appendices: 0</p>



NORTHAMPTON
BOROUGH COUNCIL

COUNCIL

21 May 2020

Agenda Status: Public

Directorate: Chief Executive's

Report Title	Appointments to Committees
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1. Purpose

1.1 To seek the confirmation of Council to the appointments to Committees for 2020/2021.

2. Recommendations

2.1 That the appointments to Committees for 2020/2021 set out in the report be confirmed.

3. Issues and Choices

3. Report Background

3.1 The memberships of Committees be as follows:

Overview and Scrutiny Committee:

(15 members – 8C, 6L, 1LD)

Councillor Lane (Chair) Walker (Deputy Chair), Russell, Roberts, Smith, Duffy, G Eales, Ashraf, Ansell, Kilbride, Parekh, Flavell, Aziz, Kilby-Shaw and Meredith.

Appointments and Appeals Committee

(6 members – 4C, 2L)

Councillors Nunn (Chair) Larratt (Deputy Chair) Patel, Eldred, Birch and Stone.

Audit Committee

(7 members - 4C, 3L)

Mr Ian Orrell (Independent Chair), Councillors Hibbert, Oldham (Deputy Chair), Bottwood, Golby, T Eales, Marriott and Stone.

General Purposes Committee

(9 members – 5C, 3 L, 1LD)

Councillors Kilbride (Chair) Aziz (Deputy Chair) Caswell, Parekh, Patel, Marriott, Cali, Choudary and Beardsworth.

Licensing Committee

(11 members – 6C, 3L, 1 LD, 1 IND)

Councillors Flavell (Chair) Ansell (Deputy Chair) Aziz, Kilbride, Larratt, Walker, Duffy, G Eales, Haque, Beardsworth and Davenport.

Planning Committee

(13 members – 7C, 5 L, 1 LD)

Councillors Oldham (Chair) Lane (Deputy Chair), Bottwood, Choudary, M Markham, Golby, King, Kilby-Shaw, Russell, Birch, Joyce, McCutcheon and B Markham.

Standards Committee

(9 members – 5 C, 3L, 1LD)

Councillors Patel (Chair) Oldham (Deputy Chair) Kilbride, Parekh, Bottwood, T Eales, Marriott, Russell and B Markham.

4. Implications (including financial implications)

4.1 Policy

4.1.1 None specifically.

4.2 Resources and Risk

4.2.1 None specifically.

4.3 Legal

4.3.1 The Council has a legal requirement to formally appoint members to Committees to enable it to operate lawfully.

4.4 Equality

4.4.1 None specifically.

4.5 Other Implications

4.5.1 None specifically.

5. Background Papers

5.1 None.

Francis Fernandes
Borough Secretary and Monitoring Officer
0300 330 7000

Appendices:
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COUNCIL
21 May 2020

Agenda Status: Public

Directorate: Chief Executive's

Report Title	Appointments to Outside Bodies
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1. Purpose

1.1 This report seeks Council's approval of the Council's appointments to outside bodies.

2. Recommendations

2.1 That Council approves the attached appointments to outside bodies as detailed in the Appendix.

3. Issues and Choices

3. Report Background

3.1 Outside bodies are external organisations and partnerships which have requested that the Borough Council appoint an elected Member to them.

3.2 The political groups have been consulted by Democratic Services on the memberships of the outside bodies and the attached Appendix reflects agreements between them.

3.3 Council is responsible for making member appointments to outside bodies and a list of nominees can be found in the attached Appendix.

3.4 Participation in outside bodies:

- Contributes to the Borough Council's strategic priorities and supports partnership and joint working

4. Implications (including financial implications)

4.1 Policy

4.1.1 None specifically.

4.2 Resources and Risk

4.2.1 None.

4.3 Legal

4.3.1 Members must consider the implication and responsibility of being involved with outside bodies.

- Comply with the code of conduct of the outside body they are appointed to (if one is in practice).

- Declare an interest in any business of the Borough Council where it relates to a body they are appointed to by the Borough Council

4.3.2 All Members are recommended to ensure that when they take up their appointment they have access to key documents regulating the organisations such as its terms of reference so they are aware of their role

4.4 Equality

4.4.1 None specifically.

4.5 Other Implications

4.5.1 None specifically.

5. Background Papers

5.1 None.

Francis Fernandes
Borough Secretary and Monitoring Officer
0300 330 7000

COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

May 2020

NAME OF BODY (Number of Representatives required)	REPRESENTATIVES AS AT MAY 2020	STATUS OF REPRESENTATIVES	TERM
LGA General Assembly	Cllr Nunn Larratt (Sub)	Ex-Officio	Term of office
Northamptonshire Leadership Group	Cllr Nunn	Ex-officio	Term of office
SEMLEP Leaders Group	Cllr Nunn	Ex-officio	Term of office
Northampton Waterside Enterprise Zone Board	Cllr Nunn Cllr Hadland	Ex-officio Ex-officio	Term of office Term of office
Northampton Partnership Homes Board	Cllr Bottwood Cllr Smith Cllr Kilbride Cllr M Markham	Directors	Life of Council
Northamptonshire Police, Crime and Fire Panel	Cllr King Cllr Larratt (sub) Cllr G Eales Cllr Birch (sub)	Members	Life of Council
Northampton Community Safety Partnership	Cllr King Cllr Larratt	Ex-Officio Ex-Officio	Term of office Term of office

Northampton Leisure Trust Board (2)	Cllr King Cllr Smith	Trustee	Life of Council
CAB Management Committee (2)	Cllr Hibbert Cllr Larratt	Member	Annual
Northampton Theatres Trust (2)	Cllr Eldred Cllr Stone	Member	Life of Council
Northampton Town Football Supporters' Trust (2)	Cllr Larratt Cllr Walker	Member	3 years
Museum of Leathercraft (3)	Cllr Flavell Cllr McCutcheon Cllr Beardsworth	Member	Life of Council
East Midlands Museums Service (2)	Cllr King	Representative	Annual
Northampton Twinning Association (2)	Cllr T.Eales Cllr Lane	Member	Life of Council
Community Law Service (2)	Cllr Hibbert Cllr Duffy	Member	Life of Council
Northampton Rape and Incest Crisis Centre (2)	Cllr Stone Cllr Russell	Trustee	1 year
Strategic Flood Risk Management Committee	Cllr Larratt	Ex-officio	Term of office
Groundwork Northampton Trust	Cllr Larratt	Board Member	Life of Council
Wildlife Trust (Beds, Cambs, Northants, Peterborough) (1)	Cllr Hallam	Member	Life of Council
78 Deragate Trust	Cllr Eldred	Trustee	Life of Council
Town Centre BID Board	Cllr Nunn	Ex-officio	Term of office

Brackmills BID Board	Cllr Hill	Ex-officio	Term of office
Countywide Travellers Unit (2)	Cllr Hibbert Cllr Larratt	Member Member	
Parking and Traffic Outside London Adjudication Joint Committee	Cllr Hill	Member	Life of Council
Delapre Abbey Preservation Trust	Cllr Hadland		Life of Council
East West Rail Consortium	Cllr Larratt	Representative	

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NAME OF BODY (Number of representatives required in brackets)	Trustees
Charity of Hervey & Elizabeth Ekins {1}	Cllr Larratt
Dallington Raynsford Almshouses Charity {5}	Marjorie Cook Mary Christine Musson Mr Tyrell Rev S Mousir- Harrison (ex officio Vicar of Dallington Church)
Kingsthorpe Manor & Town Charity {2}	Mr Mike O'Connor Cllr Larratt
Northampton Municipal Church Charity {5} (includes St Thomas House)	Cllr Flavell Brian May Cllr Sergeant Richard Pestell
Sir Thomas White's Northampton Charity and the Henry and Elizabeth Lineham Fund {6}	Janet March Terence Whenham Mr Mike Wilkinson

Updated 13 May 2020

(formerly Northampton Municipal General Charities)	Councillor King Councillor Beardsworth Councillor Stone
Blue Coat Educational Charity	The Mayor
St John's Home Trust	The Mayor
Edmund Arnolds Charity	Reverend Steven Kelly
Arnolds Educational Foundation	Reverend Steven Kelly
Northampton Hope Centre	Cllr Nunn